

WINTER QUARTER 2012

Short-term Loans for Books, Course-required Supplies

Students may be eligible for a Short-term Loan administered by the Center for Equity, Engagement and Service (CEES). Loan decisions are made on a case-by-case basis and fund availability.

Loan must be repaid in full by Monday, March 19, 2012.

LOAN TYPES:

Loan approximately \$350 – only one (1) loan type per quarter

- **Books and Course-required Supplies:** Applications accepted **January 3-13**. Cost verified with SCC Bookstore estimate. (See below)
- **Partial Tuition:** Applications accepted **January 3-13**. Loan cannot cover out-of-state tuition/fees. Washington State resident tuition rate only. *Funds are limited. Note: An Automatic Payment Plan is available to students until January 9, 2012:* <http://www.shoreline.edu/es/PayTuition.aspx>
- **Emergency:** An emergency constitutes a hardship which would prevent a student from continuing school or fulfilling class requirements. Please contact Lynette Peters in the Women's Center for more information.

ELIGIBILITY CRITERIA:

- Must currently be enrolled and registered at SCC.
- Must have completed SCC Financial Aid file as of Dec. 23, 2012.
- If ineligible to apply for Federal Financial Aid, other documentation will be required, such as a pay stub.
- Must be at least 18 years old.
- Continuing students must have at least a 2.0 cumulative Grade Point Average, G.P.A.
- First quarter students may apply; other documentation may be required.

EXCLUSIONS:

- Submitting an application does not guarantee financial assistance.
- Only one (1) loan type will be awarded per quarter.
- Loan cannot pay for already purchased books, prior quarter debts, fines, collection accounts, rent or mortgage.
- Loan is made for the current academic quarter; cannot pay tuition balances owed to vendors such as nelnet®.
- Restrictions may apply for Short-term Loans requested by distance learning students.

APPLICATION PROCESS:

- Complete a Short-term Loan Screening Application and Budget Worksheet: Available starting January 3, 2012
Forms are Online: www.shoreline.edu/womenscenter
Hard Copy: Women's Center, PUB 9302
- Call or email **Lynette Peters** at (206) 546-4715 or lpeters@shoreline.edu to schedule a 15-30 min. appointment to complete the application process:

PLEASE BRING THE FOLLOWING TO YOUR APPOINTMENT:

- Completed Short-term Loan Screening Application and Budget Worksheet: www.shoreline.edu/womenscenter
- Copy of Registration/Class Schedule for winter quarter 2012
- Copy of your SCC transcript (if applicable): <https://www.shoreline.edu/wts/waci002.html>
- If requesting a loan for books/supplies, please obtain an estimate from the SCC Bookstore, including tax.
 - Take desired books/supplies to the "Agency Charges" check-out line in the SCC Bookstore.
 - Request estimate receipt, called a "training receipt", which gives an itemized total including tax.
 - If loan is approved, a voucher will be issued to purchase the items.
- Additional documents may be requested.

LOAN REQUESTS MAY TAKE TWO (2) DAYS TO PROCESS.